



## How to Facilitate a #YALILearns Session on *Responsible Leadership on Transparency and Good Governance*

**Timeline:** 2 hour event plan, with multiple lessons, engaging activities, and opportunities for future events.

(\*\*Note: You might find that you only have time for 2 of the 3 lessons if your discussions are going well; you can direct attendees to finish the course online, take the quiz and then earn their certificate)

### To Prepare in Advance:

- Visit [yali.state.gov/learns](http://yali.state.gov/learns) for more information on planning a #YALILearns event.
- Print out the discussion guides for participants found under the “Lesson Resources” tab for each lesson.
- If English is a challenge, you can print out the transcripts for participants in advance.
- Download the powerpoint to use during your lesson.

### Introduce Yourself (2 minutes)

- Introduce yourself as an interested YALI Network member who wants to start an important conversation about transparency and good governance in your community – remember to keep it short!

### Explain the Structure of the Event (3 minutes)

- Give participants an agenda to follow for the session. Walk them through what to expect, including interactive activities, and outcomes. *Don't forget to explain all directions and activities fully and clearly before you begin.*

### Ice Breaker (10 minutes) **Watch out – these can take a long time if you don't keep the group advised on how much time is left in the activity.**

- **Suggested Activity: Similarities**
- Break the participants up into groups of 3-5, depending on the event size. Ask the participants to find 6 things that all group members have in common (ie. hobbies, where they are from, number of siblings, work that they are passionate about, etc.)
- Have each group appoint a spokesperson to present those 6 similarities to the whole group. See how many items the whole group has in common!

### Before you start the course watch one of the “ethical dilemma” videos to kick start the discussion (5 minutes)

Select one of the six videos available here: [goo.gl/Gtfmls](http://goo.gl/Gtfmls)

- As a group, discuss the video and ask attendees how they would have acted in that situation.

### Watch Lesson 1: Why Transparency and Good Governance Matter (8 minutes)

Find the lesson at [yali.state.gov/courses/transparency](http://yali.state.gov/courses/transparency)

### Group Discussion:

Discuss the questions found in the discussion guide as a group before proceeding onto Lesson 2 **(10 minutes)**

**You can pick which questions to discuss, you do not need to discuss all of them**

- Transparency is characterized by timely public access to information. How accessible is information to the public? What are the ways that people in your country learn about the workings of your government? What role do the media play in publicizing the activities of government and business?
- What are the corrupt practices that you've seen? How would more transparency help to reduce the occurrence of these activities?
- Have you ever paid or asked for a bribe? What were the circumstances? At the time, would you have characterized it as a bribe? If you had it to do over, what would you do differently? Have you ever refused to pay a bribe? If so, were there consequences? Did you report it?

## **Watch Lesson 2: Institutionalizing Transparency and Good Governance (8 minutes)**

Find the lesson at [yali.state.gov/courses/transparency](http://yali.state.gov/courses/transparency)

### **Group Discussion:**

Discuss the questions found in the discussion guide as a group before proceeding onto the Awareness Skit (10 minutes)

**You can pick which questions to discuss, you do not need to discuss all of them**

- How would you assess your country's efforts to promote transparency and good governance using the five institutional frameworks? Where are their efforts most effective? Where are they least effective?
- What whistleblower protections exist where you are? Can you identify examples of whistleblowing? What were the outcomes? What can be done to strengthen whistleblower protections in your country? Are there associations that work to support whistleblowers against retaliation where you live?

### **Group Activity (20 minutes)**

**Awareness Skit:** Give pairs or small groups 5 minutes to plan a skit, then perform each for the whole group. Encourage humor and fun!

- Have group members create an ethical dilemma skit, like the one you watched at the beginning of your course session. Each skit will depict a corrupt practice like buying votes, taking a bribe or accepting gifts for something in return like special access, information, or power. Have each group act out their skits one at a time. Then ask the attendees to identify the corrupt behavior after each skit.
- **After the skits are completed** ask the attendees whether they learned something new and what they think is the best way to address these situations in their communities .

### **Break, if needed (5 minutes)**

## **Watch Lesson 3: It Starts With You - Promoting Transparency and Good Governance (8 minutes)**

Find the lesson at [yali.state.gov/courses/transparency](http://yali.state.gov/courses/transparency)

### **Group Discussion:**

Discuss the questions found in the discussion guide as a group before proceeding onto the Action Planning Group Activity (10 minutes)

- Does your country have freedom of information (FOI) laws? What are they and how do they guarantee the public's access to information? Are you familiar with FOI laws in other countries? How can some of the laws in place in other countries be applied where you live?
- How do you interact with institutions such as law enforcement, municipal authorities, and elected officials? Are there opportunities to engage with them to address instances of corruption?
- Does your country make open government data available to the public? How can citizens and organizations use government budgets to track spending and spending priorities? Are you familiar with any organizations in the government, private or NGO sectors that are accessing open government data and sharing it with the public?

### **Group Activity: Action Planning (15 minutes)**

Break into pairs or small groups to come up with an action plan aimed at ways that either an individual or community can develop a way to collect and analyze open data provided by your government. If that data is not available, create a plan to advocate for open data from your government. Building awareness of transparency and hosting additional #YALIUnites events could also be incorporated into the action plan. Encourage participants to work together and hold each other accountable for carrying out the plan. Action plans should also include behavior changes necessary to successfully promote transparency and accountability.

**Wrap-up (5 minutes)**

- If possible, encourage attendees to take the online course quiz available at [yali.state.gov/courses/transparency](http://yali.state.gov/courses/transparency) to earn an *Responsible Leadership on Transparency and Good Governance* course certificate.
- Encourage participants to sign up for the YALI Network
- Plan your follow-up #YALILearns session to continue the conversation

**Important Note**

- Do research together or offer to look up answers to questions that you don't know the answers to – you don't have to be an expert on transparency and good governance, but you can establish yourself as a leader within the group. Your goal is to start a conversation and facilitate discussion and let the video provide expert information.